



Municipality of Paulilatino  
Sardinia - Italy  
Deliberation n. 64 - 2018 ,September 17

## **Regulation for the celebration of civil marriages**

### **Art. 1 PURPOSE AND PURPOSE OF THE REGULATION**

This regulation governs the organization of activities related to the celebration of civil marriage in the territory of the Municipality of Paulilatino, in compliance with current legislation and in compliance with the provisions of art. 106 to the art. 116 of the Italian Civil Code. The celebration of marriage is institutional activity guaranteed to citizens, as provided for by the Italian Civil Code and the current Regulation of Civil Status (D.P.R. 396/2000).

The celebration of civil marriage is an institutional activity guaranteed to citizens as required by the Italian Civil Code and the Civil Status Regulation (D.P.R. 396 / 2000)

### **Art. 2 FUNCTIONS**

For the celebration of civil marriages the Mayor can delegate the functions of Civil Status Officer to permanent employees or the Municipal Secretary. Councilors, municipal councilors or Italian citizens who have the ability to celebrate civil marriages requirements for the election as Municipal Councilor authorized to do so by law and specifically delegated by the Mayor.

### **Art. 3 PLACE OF THE CELEBRATION**

The civil marriage can be celebrated publicly, in the presence of two witnesses of age, armed of a valid identity document, including relatives of the spouses, at the request of the interested parties, as well as in the Wedding Hall at the Council Chamber of the Municipality of Paulilatino, also in the offices of the Civil Status Office set up by the City Council pursuant to paragraph 1, art. 3 of the D.P.R. 3 November 2000, n. 396 for the celebration of civil marriages. *The celebration outside the municipal house and from authorized places can take place only in the cases provided for by art. 110 of the Civil Code*

### **Art. 4 CELEBRATION REQUEST**

The celebration request is presented at the Civil Status Office by filling in a specific request signed by one of the two couples and addressed to the Mayor, according to the attached model "A", which form an integral part of this regulation. The application must contain the generality of the couples, the date and the time of the marriage, the choice of the patrimonial regime and the address where the residence will be established marriage.

The celebration of marriage must be preceded by regular marriage publications, such as required by art. 50 et seq. Del D.P.R. 396 of 03-11-2000.

If these do not occur within the terms and in the manner established by law, it will not be possible to proceed to wedding celebration and booking automatically expires.

### **Art. 5 DAYS AND CELEBRATION TIME**

The civil marriage, based on the choice of the couples, is celebrated at the agreed times, respecting the days indicated in these regulations and is in any case subject to the availability of the Mayor or his delegate at the celebration as well as the availability, compatibly with institutional needs, of the requested place.

The celebrations are however strictly suspended during the following national holidays:

- 1 and 6 January
- Easter Sunday and the following day (Easter Monday)
- 25 April
- May 1
- 2 June
- August 15th

- 1 November
- November 9th (feast of the patron)
- 8, 25, 26 and 31 December

The celebrations are however strictly suspended during the following local holidays:

- 🏠 Palm Sunday;
- 🏠 24 June (St. John the Baptist)
- 🏠 22 July (St. Mary Magdalene)
- 🏠 The Saturday coinciding with the “Palio de sos chinaos” (normally last saturday in AUGUST)
- 🏠 The First Sunday of September (S. Costantine Imperior)

The celebrations will be suspended on all other days that may interfere with recurrences or activities administrative provisions (eg: electoral consultations, pastoral visits).

## **Art. 6 ORGANIZATION OF THE SERVICE**

The Municipal Office responsible for organizing the celebration of civil marriages is the State Office Civil. The possible visit of places destined to the celebration of the civil marriage can be carried out by the applicants by appointment, to be established with the office or with the manager of the chosen site, at order to prevent any coincidences with other activities already planned and part of the program administrative. The request relating to the use of the place referred to in Annex "A", which is an integral part of the present regulation, must be sent at least 60 (sixty) days before the date of the marriage to the Office of Civil Status of the Municipality of Paulilatino by one of the two couples. The Civil Status Office within 15 (fifteen) days from the presentation of the application, will grant the authorization for the use of the place, or it will communicate, in the manner or in the form deemed most rapid, the reasons for the non-acceptance instance. However, the reservation of the place for the celebration of the wedding will not be effective until i applicants will not deliver the receipt of payment of the due fee for the celebration of marriage to the Civil Status Office. The rates are set annually by resolution of the Executive Comunale. Payment can be made by: - postal current account payable to the treasury service of Municipality of Paulilatino or with payment to the current bank account held by the treasury service of the Municipality of Paulilatino. The reason to indicate in any form of payment is: "celebration of the civil marriage of the day xx / xx / xxxx at "..... ..". The Civil Status Office will, in coordination with the other Municipal Offices, make the necessary arrangements a ensure that the services requested are regularly provided.

## **Art. 7 SETTING UP OF THE SITE**

may, at their own expense, request to enrich the place with additional furnishings and decorations in compliance with the provisions set forth in this regulation and which at the end of the ceremony must be promptly and fully removed, again by the applicants. The place must therefore be returned in the same conditions in which it was granted for the celebration. The Municipality of Paulilatino is considered relieved of any responsibility related to the custody of the furniture and temporary decorations arranged by the applicants.

## **Art. 8 REQUIREMENTS FOR USE**

It is forbidden to throw confetti, confetti, ceramics and other material inside the place used for the ceremony.

As regards the archaeological-naturalistic park of Santa Cristina it is also prescribed:

- The celebrations must be composed and dignified, such as not to damage the dignity of the elevated site cultural interest;

- any furniture or equipment of any kind must be transported during closing time to the public by means of light type, so as not to cause any damage to the site;
- during the ceremony it will be forbidden to access the archaeological area by any means gender;
- The celebrations must take place in areas outside the sacred well and other buildings and ancient monuments, in spaces free from ruins and obstacles of any kind, sufficiently large to comfortably hold all the participants; the ancient structures will not be directly committed but may be the background of the ceremonies;
- The Municipality of Paulilatino and the site manager will monitor compliance with the above requirements and at the same time they will adopt the measures that allow to avoid or limit the restrictions to the regular public use of the archaeological area.

If this provision is breached, except for the identification of the person in charge, he will be charged to the applicant for the sum as a contribution towards additional cleaning costs. In case they occur damage to the structures and to the site granted for the celebration of the marriage, the amount thereof;

unless the person responsible is identified, he will be charged to the applicant in accordance with art. 4 of the this regulation.

#### **Art. 9 WEDDING WITH THE AID OF AN INTERPRETER**

In the case of couples, witnesses or only one of them are foreign citizens, they must prove to the officer of the civil status, before the celebration of the marriage, to understand the Italian language. So far as they proved not to understand the Italian language, they will have to use an interpreter as required by the Articles. 13 and 66 of the D.P.R. 396/2000, to the finding of which will have to provide the same women.

Any interpreter must report to the civil status officer at least 5 (five) days before celebration of the marriage, showing a valid document, to communicate one's own willingness to take on the job by signing, in the presence of the nubendi, a special report on the capacity to carry out the requested translation.

#### **Art. 10 MARRIAGE BY DELEGATION**

If the marriage takes place by delegation from another Municipality, the spouses must send a prior request of availability for the celebration, completing and signing the attached form "A" of the present regulation with the same methods indicated in the art. 4 et seq. at least 60 days in advance. The marriage can be celebrated in compliance with the constraints established by this regulation. For the marriage celebrated by delegation of another municipality the nubendas will have to produce within 8 days from the date of celebration, unless otherwise agreed with the registrar, the following documentation: • delegation of the requesting municipality; • photocopy of the identity documents of the partners; • photocopy of witnesses' identity documents; • confirmation of the patrimonial regime already signed with a specific form prepared from the office, attachment "A" of this provision.

#### **Art. 11 PRELIMINARY RATES FOR THE CELEBRATION**

On the day scheduled for the celebration, for the regular performance of the same, must be present, in addition to the unmarried two witnesses of age (1 for the groom, 1 for the bride), also relatives, provided with valid identity document. At least 8 days before the date scheduled for the celebration, the couples will have to deliver to the office of civil status the photocopy of the valid identity document of the witnesses. In case of change of witnesses and / or of the interpreter for reasons of urgency or the choice of the patrimonial regime, the nubendi they must give notice of this before 12 noon on the day before the wedding.

#### **Art. 12 COST OF THE SERVICE**

For the celebration of the marriage the payment of the appropriate tariff established by resolution is due of the Municipal Council and updated annually taking into account the cost of the services offered for the wedding celebration. The repayment amount will be diversified depending on the residence or not in the Municipality of Paulilatino of at least one of the women and of the days and times of celebration. If i services requested were not provided, in whole or in part, for reasons attributable to the Municipality, we will provide for full or partial repayment of the amounts paid, in relation to services not rendered. No refunds will compete if the failure to provide the services requested is attributable to the requesting parties

#### **Art. 13 USE OF THE ADVERTISING INSTRUMENT**

In order to promote and increase the organized civil celebrations, the Municipal Administration, may stipulate the stipulation of agreements with institutions and companies in charge of local tourism promotion, national and international. Projects aimed at developing the dissemination will also be available of this initiative through mass communication using the telematic network (internet), of press, television and any other information tool compatible with this purpose.

#### **Art. 14 CIVIL UNIONS - APPLICABILITY OF THE REGULATION**

The previous provisions are directly applicable also to civil unions.

#### **Art. 15 FINAL PROVISIONS**

For matters not covered by this regulation, refer to the current legislation on the subject:  
•Civil Code • D.P.R. 3 November 2000, n. 396; • Legislative Decree 18 August 2000, n. 267; • The Municipal Statute.

#### **Art. 16 ENTRY INTO FORCE**

This regulation, after its approval by the City Council, will be published in the Register Praetorium for fifteen consecutive days, coming into force the following day. From that date they will be repeal all conflicting provisions. There are no exceptions unless expressly indicated in this regulation.